

EDUCATION

Please provide information regarding your educational background (i.e., schools attended, degrees received), and any other information that may be useful in considering your application for employment.

Level of Education	Name/Address of School	Course of Study	Last Year Completed	Did You Graduate	Diploma/ Degree Rec'd
College					
Other					
High School					
Elementary					

Are you currently enrolled in a course? _____ If yes, please describe:

EMPLOYMENT HISTORY

Please list below your employment record beginning with your present or most recent position. If you are currently employed, please be assured that your employer will not be contacted without your permission.

Employer's Name _____

Address _____

Type of Business _____

From
Mo/Yr _____
To
Mo/Yr _____

Describe your job responsibilities: _____

Starting Salary \$ _____/Week Ending Salary \$ _____/Week

Reason for Leaving: _____

Supervisor's Name _____ Phone () _____

Employer's Name _____

Address _____

Type of Business _____

Describe your job responsibilities: _____

Starting Salary \$ _____/Week

Ending Salary \$ _____/Week

Reason for Leaving: _____

Supervisor's Name _____ Phone () _____



Employer's Name _____

Address _____

Type of Business _____

Describe your job responsibilities: _____

Starting Salary \$ _____/Week

Ending Salary \$ _____/Week

Reason for Leaving: _____

Supervisor's Name _____ Phone () _____



Employer's Name _____

Address _____

Type of Business _____

Describe your job responsibilities: _____

Starting Salary \$ _____/Week

Ending Salary \$ _____/Week

Reason for Leaving: _____

Supervisor's Name _____ Phone () _____

From
Mo/Yr _____
To
Mo/Yr _____

From
Mo/Yr _____
To
Mo/Yr _____

From
Mo/Yr _____
To
Mo/Yr _____

Please account for any period of time not covered in your employment or educational record.

Have you ever been terminated from a position, asked to resign or left a job without notice? _____ If yes, please explain _____

Is there any person/organization listed in your employment history that you do not want us to contact? _____ If yes, please indicate name and reason _____

MILITARY RECORD

Are you now or have you ever been a member of the United States Armed Forces? _____

If yes, which branch of service? _____

Dates of duty: From _____ / _____ To _____ / _____

Rank at discharge: _____

PROFESSIONAL REFERENCES

<u>Name and Occupation</u>	<u>Address</u>	<u>Telephone</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you were referred by a Seabury employee, please state their name and relationship to you:

Please list the names of any relatives presently employed by Seabury: _____

NOTICE

Church Home of Hartford, Inc., d/b/a Seabury Retirement Community is an equal opportunity employer and does not discriminate as to age, race, color, creed, marital status, sex, national origin, sexual orientation, disability or other protected status under state and federal laws.

I understand that any misrepresentation or omission of a fact in my application may be justification for refusal of, or if employed, termination from employment. I understand Seabury may make a thorough investigation of my work history and I give permission for them to check references, and verify all data given in my application for employment, related papers or oral interviews. If I have applied for a position deemed to be safety-sensitive, I give permission for Seabury to conduct related credit investigations. I understand Seabury has the right and duty to solicit certain CDL-related drug and alcohol testing information from prior employers.

I consent to take a medical examination by a qualified physician at the discretion of my employer. I further understand that this is an application for employment and no employment is being offered.

DRUG AND ALCOHOL TESTING

Seabury requires successful completion of a drug and alcohol test as part of its pre-employment screening process. Additionally, Seabury requires successful completion of a drug and/or alcohol test if it has reasonable suspicion that an employee is under the influence of drugs or alcohol which adversely affects, or could adversely affect, the safety of residents or employees, or the employee’s job performance. Seabury also requires employees in occupations that have been designated as safety-sensitive by the State of Connecticut to undergo random drug and alcohol testing. Drug tests are conducted for Seabury by an outside, professional laboratory. Further details will be provided to applicants who successfully meet Seabury’s criteria for employment.

DISCLOSURE OF ARRESTS OF CONVICTIONS THAT HAVE BEEN ERASED

An applicant is not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to CGS Sections 46b-146, 54-76o, or 54-142a; criminal records subject to erasure pursuant to these statutes are records pertaining to a finding of delinquency or that a child was a member of a family with service needs, an adjudication as a youthful offender, a criminal charge that has been dismissed or knolled, a criminal charge for which the person has been found not guilty or a conviction for which the person received an absolute pardon. A person whose criminal records have been erased pursuant to these statutes shall be deemed to have never been arrested within the meaning of the statutes and may so swear under oath.

Have you ever been convicted of a crime, other than a traffic offense, in which the record of that conviction has not been erased pursuant to state law? Yes _____ No _____

If yes, please explain: _____

YOUR APPLICATION WILL BE CONSIDERED INCOMPLETE AND WILL NOT BE PROCESSED IF THIS NOTICE IS NOT SIGNED AND DATED.

I have read and understand the above.

_____ Date

_____ Signature